SCHOOL ADVISORY COUNCIL (SAC)

The School District of Palm Beach County



SCHOOL ADVISORY COUNCIL ATTRACTING AND MAINTAINING SAC MEMBERSHIP

The School District of Palm Beach County





REPRESENTATIVE OF COMMUNITY SERVED

The council will be representative of the ethnic, racial, and economic community served by the school.

School Population Vs **Community Population** (Based on census data)



HOW TO FIND CANDIDATES FOR SAC

We Need YOU!

- Ask people to put themselves up for election. (People usually respond positively when they are asked to do meaningful work.)
- Make announcements at Parent Teacher Association (PTA) meetings or other school gatherings
- Speak at meetings of civic and service groups
- Invite community organizations to send representatives
- Send personal letters
- Make phone calls or use a calling system
- Add information to the school website



ORGANIZED RECRUITMENT

Organize a recruitment committee at the school to find the members needed for the SAC.

(This group could assist the principal with organizing and coordinating the required elections.)



Consider providing child care during the SAC meetings

YOU CAN MAKE a DIFFERENCE GET INVOLVED YES! | I would like more information about the School Advisory Council. Please call me. YES! | I would like to be a SAC member. Please put my name on the ballot to be elected as a SAC member.

I represent the following group:

| Teachers

- ☐ Education Support Staff
- ☐ Parents
- ☐ Students (Secondary Level Only)
- ☐ Business and Community Members

Print Name:

Telephone

Number:_____

Please return this form to your child's school.

MISSION STATEMENT

The School District of Palm Beach County is committed to providing a world-class education with excellence and equity to empower each student to reach his or her highest potential with the most effective staff to foster the knowledge, skills, and ethics required for responsible citizenship is citizenship in this required for responsible citizenship.



The School District of Palm Beach County
Top rated District by the Florida Department of
Education since 2005
Rated "Accredited School District" by AdvanceD

2008-2018
The School District of Rolm Beach County is an Equa

The School District of Palm Beach County is an Equal Education Opportunity Provider and Employer

> School Board Members: District 1;

District 2, Chuck Shaw, Chairman
District 3, Karen M. Brill
District 4, Erica Whitfield
District 5, Frank A. Barbieri, Jr., Esq., Vice Chairman
District 5, Marcia Andrews

District 7, **Debra Robinson, M.D.**Fulton-Holland Educational Services Center
3300 Forest Hill Boulevard West Palm Beach, FL
33406

http://www.palmbeachschools.org

The Office of School Improvement and District
Accreditation
http://www.palmbeachschools.org/schoolimprove

ment/SchoolAdvisoryCouncil.asp Kathleen Black, (561) 357-7667



Principal, Teachers, Education Support Employees, Parents, Students (Secondary Level Only), Business and Community...

...may serve as a member of a School Advisory Council.

Council members representing teachers, education support employees, students, and parents shall be elected by their respective peer groups at the school in a fair and equitable manner (State Statute 1001.452)

Each School Advisory Council shall assist in the preparation and evaluation of the School Improvement Plan required pursuant to State Statute 1001.42(18).

SAC BROCHURE

Request a sample from the Office of School Improvement

- English
- Spanish
- Creole
- Portuguese

WHAT IS A SCHOOL ADVISORY COUNCIL?

Each advisory council is composed of the principal and an appropriately balanced number of teachers, education support employees, students (secondary level only), parents, and other business and community citizens who are representative of the ethnic, racial, and economic community served by the school (State Statute #1001-452).

The team of individuals from various segments of the community:

- adopt bylaws for their procedures
 focus efforts on increasing student
- assist in the preparation and evaluation of the School Improvement Plan
- approve and ensure that the School Improvement Funds enhance school performance through the development and implementation of a School Improvement Plan.





Each School Advisory Council shall adopt and annually review bylaws establishing procedures for (State Statute #1001.452):

- Requiring a quorum to be present before a vote (A majority of the membership of the council constitutes a quorum)
- Requiring at least 3 days' advance notice in writing to all members of the advisory council of any matter that is scheduled to come before the council for a vote.
- Scheduling meetings
- Replacing any member who has two unexcused consecutive absences
- Recording minutes of meetings



SCHOOL ADVISORY COUNCIL (SAC) MEETINGS

SAC meetings are:

- scheduled at times convenient to most members
- announced publicly at least three working days in advance of the meeting (School District recommends a 7 day notice)
- opened to the public, subject to the Florida Sunshine Law, which means the SAC's work, its plan, the information developed and used in writing the plan, and the meetings all must be open and accessible to anyone who is interested
- recorded and under the Florida Sunshine Law must be available for inspection by any interested person

Schools hoping to receive the Five Star School Award must hold a minimum of eight SAC meetings per school year. (For more Five Star School Award information go to: http://www.fldoe.org/family/fivestar.asp)



S.B. Policy 2.09 Florida Statute 1001.452



UPHOLDING COMMUNITY REPRESENTATION

2.09 requires: The bylaws of the SAC must set forth a process for appointment of additional SAC members if the election process does not produce representative membership as provided within Fla. Stat. § 1001.452(1)(a). If the process set forth in the SAC bylaws still does not produce representative membership, the Board will appoint additional SAC members.

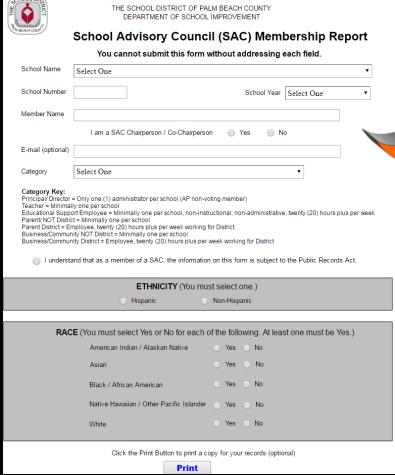


If, after elections of SAC members, it is determined that either a majority of members are school employees or that the membership is not racially/ethnically balanced, appointments may be made to bring the membership into compliance with the Florida statutes.

S.B. Policy 2.09 Florida Statute 1001.452



HOW DO I REGISTER THE VOTING MEMBERSHIP? THE SCHOOL DISTRICT OF PALM BEACH COUNTY DEPARTMENT OF SCHOOL IMPROVEMENT EFORM # 1710



Information in this eForm is used to populate SAC compliance documents

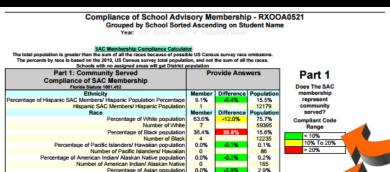
		1.000	
Compliance of School Ad	visory Membership - RXOC	A0521	
Grouped by School Sor	ted Ascending on Student Nam	ie .	
Year: 2017 School: 48	21 — Woodlands Middle		
SAC Membership Compliance Calcu			
The total population is greater than the sum of all the races because of pos			
The percents by race is based on the 2010, US Census survey total popul			
Schools with no assigned areas will get Distric	t population		
Part 1: Community Served	Provide Answers	Part 1	



ARE THERE WAYS TO SEE IF WE ARE IN **COMPLIANCE?**

Educational Data Warehouse Report 0521

- Ethnicity: Hispanic or Non-Hispanic
- Race: White, Black, Pacific Islanders/Hawaiian, American Indian/Alaskan Native, Asian, Other (one or more race categories were marked)
 - All membership categories are represented
 - Majority of members are non-district (50% plus 1)



5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25

Number of Asian

0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0 | 0.0

Part 2: Representatives Compliance of SAC Membership	Provide Answers Shown in RED if changes are needed
Florida Statute 1001.452	
Number of representatives at your sch	
Principal/Director (This Scho	
Teacher(s) (This Sch	
Middle or High School Student(s) (This School	ool) 1
Education Support Employee(s) (This Scho	ool) 0
District Employed Parent(s) (Not At This Scho	
Non-District Employed Paren	nt(s) 3
District Employed Community/Business Partne	r(s) 0
Non-District Employed Community/Business Partne	r(s) 1
Total number of representatives at your sch	ool 11
Are the majority of members Non-District Employee	s? Part 2A Compliant: No
Elementary: Are all membership categories represented?	Part 2B Compliant: No
Secondary: Are all membership categories represented?	Part 2B Compliant: No



2267

Note: Rounding ur

a membership equire a decre

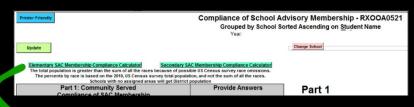
to another

Yes

ctor = Only one admin per school (AP non-voting member r = Minimally one per school onal Support Employee = Minimally

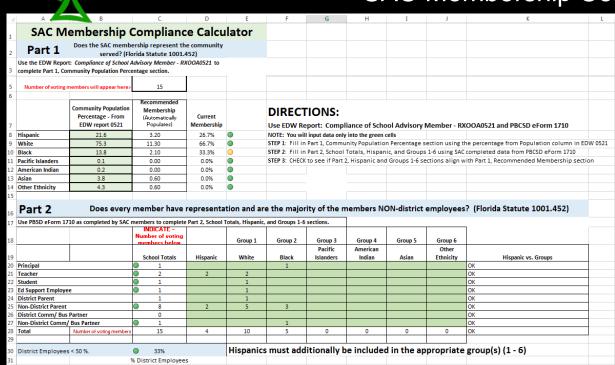


HOW DO I CHECK COMPLIANCES



Educational Data Warehouse Report 0521

SAC Membership Compliance Calculator





PEOPLE TO ASSIST YOU:

Call:

The School District of Palm Beach County

3300 Forest Hill Blvd., West Palm Beach, FL 33406

561-434-8000

Ask for:

Office of School Improvement